# GARFIELD HEIGHTS BOARD OF EDUCATION GARFIELD HEIGHTS, OHIO

### RECORD OF PROCEEDINGS Minutes – Regular Board Meeting December 21, 2020

The Board of Education of the Garfield Heights City School District met in regular session on Monday, December 21, 2020 at 6:00 p.m. with Mrs. Christine Kitson, Vice President of the Board, presiding.

### ROLL CALL

Present: Mrs. Kitson, Mrs. Daniels, Ms. King, Ms. Thomas Absent: Mr. Juby

Moved by Mrs. Daniels, seconded by Ms. Thomas to appoint Christine A. Kitson, as President Pro-tempore for the meeting.

Ayes: Daniels, Thomas, King, Kitson Nays: None

### **RECOMMEND ADOPTION OF AGENDA AS PRESENTED**

Moved by Mrs. Daniels, seconded by Ms. King to approve the agenda as adopted.

Ayes: Daniels, King, Kitson, Thomas Nays: None

### **MOMENT OF SILENT REFLECTION & PLEDGE OF ALLEGIANCE**

### **READING & APPROVAL OF MINUTES**

Moved by Mrs. Daniels, seconded by Ms. Thomas to approve the following minutes:

Minutes from the Special Board Meeting of November 9, 2020 Minutes from the Regular Board Meeting of November 16, 2020

Ayes: Daniels, Thomas, King, Kitson Nays: None

#### **BOARD PRESIDENT'S REPORT**

Mrs. Kitson wished everyone a happy and safe holiday season.

#### **COMMITTEE REPORTS:**

Cuyahoga Valley Career Center – Christine A. Kitson Student Activities - Ashley M. Thomas, M. Ed.

Ms. Thomas wanted everyone to have a safe Holiday Use zoom and Face Time to maintain social distancing and see everyone 2021.

### Legislative Liaison – Joseph M. Juby City Liaison – Millette King

The Garfield Hts. City Council will have a special council meeting and caucus session on December 22, 2020 starting at 6:30 pm. You can participate by calling 893 1547 4985. Have a happy and safe Holiday season.

Policy Liaison - Joseph M. Juby & Nichelle N. Daniels

### PRESENTATION

### **RECOGNITIONS/COMMENDATIONS**

#### SUPERINTENDENT'S REPORT

Thank you, very much.

As we officially enter the holiday season, please be reminded that the first day of winter break begins on Wednesday, December 23rd and runs through Friday, January 1st. School will resume on Monday, January 4th, however the District has made the decision to remain in a remote learning environment through the end of the first semester, the last day of which is January 22nd. This is being done out of an abundance of caution due to the recently spiked positive cases in and around Cuyahoga County. Please know that District leaders and the Board of Education will continue to closely monitor the numbers and the data from the Cuyahoga County Board of Health as trends in that data will continue to inform our decisions. The District remains focused on education and providing services for our students, however with the current case numbers, we believe it is in the best interest for the health, safety and welfare of all students to remain in remote learning until the end of the semester, again, which is on January 22nd. During the period before that time, we will be looking at the feasibility of phasing in groups of students as we approach hybrid learning starting January 25th. More information will be forthcoming.

Sports and co-curricular activities are restarting, and these activities will be done with individual teams which will be small groups, with all OHSAA guidelines in-place including daily health assessments and temperature taking. Competitions will not commence, however, until after January 4th.

As we approach winter break, and time away from school, we ask you to exercise thoughtfulness with social gatherings and with travel. Remain vigilant in protecting yourself and others by wearing masks, washing hands, social distancing, keeping your children home when they are sick, and limiting gatherings. No one likes such restrictions, but we do ask that you follow the guidelines for travel as specified by the Ohio Department of Health. Thank you for your continued partnership in helping to keep our students and our staff safe. Again, your support has been a crucial aspect of our partnership since the beginning of the school year. We will keep you informed and up-to-date on any issues and concerns as they may unfold in this rapidly changing COVID-19 environment.

On behalf of everyone in the Garfield Heights City Schools, we wish you Happy Holidays, a Happy New Year...and we share our profound gratitude for the personal sacrifices you've made for our school community to remain healthy and safe.

Thank you, all, and GO BULLDOGS!

### REMARKS FROM THE PUBLIC REGARDING AGENDA ITEMS

#### **REPORTS & RECOMMENDATIONS OF THE TREASURER:**

Moved by Mrs. Daniels, seconded by Ms. King to approve the financials for November 2020 as presented in Exhibit "A".

Ayes: Daniels, King, Thomas, Kitson Nays: None

Moved by Mrs. Daniels, seconded by Ms. King to approve the district's participation in all scheduled property tax advances of all tax revenues collected in the calendar year 2021.

Ayes: Daniels, King, Thomas, Kitson Nays: None

Moved by Mrs. Daniels, seconded by Ms. King to approve Resolution No. 2020-47, a resolution increasing the Building Fund's appropriation/budget from \$95,000 to \$295,000.

Ayes: Daniels, King, Thomas, Kitson Nays: None

#### **RECOMMENDATIONS OF THE BOARD OF EDUCATION:**

Moved by Mrs. Daniels, seconded by Ms. Thomas to approve Resolution No. 2020-45, Amending Contract for Employment of Superintendent, as presented in Exhibit "B".

Ayes: Daniels, Thomas, King, Kitson Nays: None

Moved by Mrs. Daniels, seconded by Ms. Thomas to approve Resolution No. 2020-46, Amending Contract for Employment of Treasurer/Director of Business Services, as presented in Exhibit "C"

Ayes: Daniels, Thomas, King, Kitson Nays: None

Moved by Mrs. Daniels, seconded by Ms. Thomas to approve holding the organizational meeting on January 11, 2020 at 12:00 p.m. and appoint Christine Kitson as the President Pro-Tempore for that meeting until such time as a new president is appointed.

Ayes: Daniels, Thomas, King, Kitson Nays: None Moved by Mrs. Daniels, seconded by Ms. Thomas to approve holding the 2020-2021Tax Budget Hearing on January 11, 2020 at 12:15 p.m. at the Board of Education virtual meeting.

Ayes: Daniels, Thomas, King, Kitson Nays: None

#### **RECOMMENDATIONS OF THE SUPERINTENDENT TO THE BOARD:**

#### **PERSONNEL:**

4.11

Moved by Mrs. Daniels, seconded by Ms. Thomas to approve the Employee Leaves as presented in Exhibit "D".

Ayes: Daniels, Thomas, King, Kitson Nays: None

Moved by Mrs. Daniels, seconded by Ms. Thomas to accept the supplemental resignation of Melissa Bensie, IAT/TCS Chairperson at Elmwood effective January 23, 2021.

Ayes: Daniels, Thomas, King, Kitson Nays: None

Moved by Mrs. Daniels, seconded by Ms. Thomas to accept the resignation of Clarence Mondie, Bus Driver, effective January 4, 2021.

Ayes: Daniels, Thomas, King, Kitson Nays: None

Moved by Mrs. Daniels, seconded by Ms. Thomas to terminate the probationary contract for Sonya Harper, Bus Aide, effective November 5, 2020 for job abandonment.

Ayes: Daniels, Thomas, King, Kitson Nays: None

Moved by Mrs. Daniels, seconded by Ms. Thomas to terminate the probationary contract for Sherelle Harris, General Cafeteria at Maple Leaf, effective at the end of the day on December 4, 2020.

Ayes: Daniels, Thomas, King, Kitson Nays: None

Moved by Mrs. Daniels, seconded by Ms. Thomas to Board approve teachers participating in the ESC Teaching and Leading from a Distance mini conference be paid the curriculum rate of \$26.02/hour, not to exceed three hours, funded out of Title I.

Ayes: Daniels, Thomas, King, Kitson Nays: None

#### POLICY:

### **CONTRACTS:**

Moved by Ms. Thomas, seconded by Mrs. Daniels to approve a service agreement between Garfield Heights City Schools and PSI Associates, Inc. for the 2020-2021 school year for Remedial/Title I Teacher Services for non-public schools, to be paid from Title funds.

Ayes: Thomas, Daniels, King, Kitson Nays: None

### **RENTALS & FACILITY USAGES:**

#### **MISCELLANEOUS:**

Moved b Mrs. Daniels, seconded by Ms. King to approve Resolution 2020-44, A Resolution of the Board to Carry Out Board Meetings Via Electronic Means During the Covid-19 State of Emergency, as presented in Exhibit "E".

Ayes: Daniels, King, Thomas, Kitson Nays: None

#### **REMARKS FROM THE PUBLIC REGARDING NON-AGENDA ITEMS**

#### ANNOUNCEMENT OF NEXT BOARD MEETINGS

Board of Education Organizational Meeting – 12:00 P.M. January 11, 2020

Moved by Mrs. Daniels, seconded by Ms. King to adjourn the meeting at 6:23 p.m.

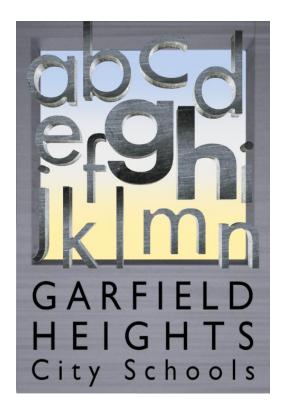
Ayes: Daniels, King, Thomas, Kitson Nays: None

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President

Treasurer

Exhibit "A"



# **Financial Report** November 30, 2020



# Forecast Comparison - General Operating Fund



	November 2020 Forecast Estimate	November 2020 Actuals	November 2019 Actuals	Variance - Actuals to Estimate	Explanation of Variance Greater tham 5%
Revenue:				4	
1.010 - General Property Tax (Real Estate)	\$-	\$-	\$-	\$-	
1.020 - Public Utility Property Tax	\$-	\$-	\$-	\$-	
1.035 - Unrestricted Grants-in-Aid	\$ 1,950,000	\$ 1,970,819	\$ 1,978,486		
1.040 - Restricted Grants-in-Aid	\$ 54,182				
1.050 - Property Tax Allocation	\$ 60,913	\$ 53,887	\$ 80,830	\$ (7,026)	
1.060 - All Other Operating Revenues	\$ 30,000	\$ 235,667	\$ 36,852	\$ 205,667	The district received TIF and Income Tax sharing payments from the City.
1.070 - Total Revenue	\$ 2,095,095	\$ 2,314,578	\$ 2,150,350	\$ 219,483	
Other Financing Sources:					
2.050 - Advances In	\$-	\$-		\$-	
2.060 - All Other Financing Sources	\$-	\$-	\$-	\$-	
2.080 Total Revenue and Other Financing Sources	\$ 2,095,095	\$ 2,314,578	\$ 2,150,350	\$ 219,483	
Expenditures:					
3.010 - Personnel Services	\$ 1,869,000	\$ 1,883,025	\$ 1,952,979	\$ (14,025)	
3.020 - Employees' Retirement/Insurance Benefits	\$ 770,000	\$ 770,121	\$ 761,013	\$ (121)	
3.030 - Purchased Services	\$ 760,000	\$ 738,171	\$ 827,783	\$ 21,829	
3.040 - Supplies and Materials	\$ 55,000		\$ 42,006	· · · · · · · · · · · · · · · · · · ·	
3.050 - Capital Outlay	\$ 30,000	\$ 30,253	\$-	\$ (253)	
4.055 - Debt Service Other	\$ -		\$-	\$-	
4.300 - Other Objects	\$ 48,000		\$ 16,848		
4.500 - Total Expenditures	\$ 3,532,000	\$ 3,525,361	\$ 3,600,629	\$ 6,639	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ 205,000	\$ 205,000	\$-	\$-	
5.020 - Advances Out	\$ -	\$ -	\$ -	\$-	
5.050 - Total Expenditures and Other Financing Uses			\$ 3,600,629		
	· · ·		<b>,</b> , ,		-
Surplus/(Deficit) for Month	\$ (1,641,905)	\$ (1,415,783)	\$ (1,450,279)	\$ 226,122	1



# Forecast Comparison - General Operating Fund - July 2020 to June 2021



	FYTD 21 Forecast Estimate	FYTD 21 Actuals		FYTD 20 Actuals	Variance- Current FYTD Actual to Forecast Estimate	Explanation of Variance Greater tham 5%
Revenue:						
1.010 - General Property Tax (Real Estate)	\$ 7,535,000	\$ 7,553,810		7,508,236		
1.020 - Public Utility Property Tax	\$ 450,000			427,246		
1.035 - Unrestricted Grants-in-Aid	\$ 9,750,000		_	9,979,665		
1.040 - Restricted Grants-in-Aid	\$ 270,364	,	_	283,363		
1.050 - Property Tax Allocation	\$ 1,307,913	\$ 1,301,248	\$	1,385,919	\$ (6,665)	
1.060 - All Other Operating Revenues	\$ 427,000	\$ 638,475	\$	501,288	\$ 211,475	Timing of TIF and Income Tax Sharing payments being received.
1.070 - Total Revenue	\$ 19,740,277	\$ 20,020,405	\$	20,085,717	\$ 280,128	
Other Financing Sources: 2.050 - Advances In 2.060 - All Other Financing Sources 2.080 Total Revenue and Other Financing Sources	\$ 302,500 \$ - \$ 20,042,777	\$ 302,500 \$ 7 \$ 20,322,912	\$	,	\$- \$7 \$280,135	
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Expenditures: 3.010 - Personnel Services	\$ 10,269,000	\$ 10,310,812	\$	10,445,549	\$ (41,812)	1
3.020 - Employees' Retirement/Insurance Benefits			\$	3,778,983		
3.030 - Purchased Services		\$ 4,099,066		3,776,600	\$ (139,066)	
3.040 - Supplies and Materials	\$ 680,000	\$ 674,189	-	722,035		
3.050 - Capital Outlay	\$ 30,000	\$ 120,820		128,331	\$ (90,820)	Chromebooks for remote learning that were not estimated for.
4.055 - Debt Service Other	\$-	\$-	\$	-	\$-	
4.300 - Other Objects	\$ 340,000	\$ 317,711	\$	382,172	\$ 22,289	
4.500 - Total Expenditures	\$ 19,129,000	\$ 19,398,349	\$	19,233,670	\$ (269,349)	
Other Financing Uses:						
5.010 - Operating Transfers-Out	\$ 205,000	\$ 205,000	\$	122,000	\$-	
5.020 - Advances Out	\$ -	\$ -	\$	-	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 19,334,000	\$ 19,603,349	\$	19,355,670	\$ (269,349)	
Surplus/(Deficit) FYTD	\$ 708,777	\$ 719,563	\$	918,128	\$ 10,786	1

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\*Non-Operating Revenue includes advances in, and refund of prior year expenditures.

### **Garfield Heights City Schools**

			Garfield H	leights City	Schools			
	Ех	xpenditure A	Analysis Rep	ort - Genera	al Operating	g Fund - FY2	21	
2020-2021	Salaries	Benefits	Purchased Services*	Supplies	Equipment	Other	Non- Operating^	Total Expenses
July	2,839,641	793,456	845,905	257,712	-	12,113	-	4,748,827
August	1,771,186	759,904	858,893	153,798	5,661	98,527	-	3,647,969
September	1,858,183	749,683	669,210	113,710	350,428	158,642	-	3,899,856
October	1,958,777	802,586	986,887	93,748	(265,522)	(141)	-	3,576,335
November	1,883,025	770,121	738,171	55,221	30,253	48,570	205,000	3,730,361
December								-
January								-
February								-
March								-
April								-
Мау								-
June								-
TOTALS	\$10,310,812	\$3,875,750	\$4,099,066	\$674,189	\$120,820	\$317,711	\$205,000	\$19,603,348
	52.60% Services includes Sing expenses inc	Debt Service Le		3.44%  t.	0.62%	1.62%	1.05%	



November 30, 2020

# FINSUMM Financial Summary

Fund	Fund Name	Beginning Balance	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$2,934,733.00	\$2,314,578.00	\$20,322,912.00	\$3,730,361.00	\$19,603,349.00	\$3,654,296.00	\$2,503,150.00	\$1,151,146.00
002	Bond Retirement	\$4,263,368.00	\$77,193.00	\$1,631,849.00		\$22,928.00	\$5,872,289.00		\$5,872,289.00
003	Permanent Improvement	\$18,279.00		\$90,238.00		\$160,059.00	(\$51,542.00)	\$40,978.00	-\$92,520.00
004	Building Fund	\$117,280.00	\$5,248.00	\$22,215.00	\$14,592.00	\$137,037.00	\$2,458.00	\$121,591.00	-\$119,133.00
006	Food Service	\$1,267,937.00	\$99,829.00	\$103,496.00	\$96,621.00	\$416,464.00	\$954,969.00	\$685,161.00	\$269,808.00
007	Special Trust	\$8,719.00		\$500.00		\$6,000.00	\$3,219.00	\$2,000.00	\$1,219.00
008	Endowment Trust	\$102,718.00	\$12.00	\$106.00		\$1,000.00	\$101,824.00	\$500.00	\$101,324.00
009	Uniform Supplies	\$3,707.00	\$218.00	\$2,539.00	\$12,899.00	\$29,437.00	(\$23,191.00)	\$377.00	-\$23,568.00
014	Rotary - Internal Services	\$8,170.00	\$100.00	(\$14,023.00)		(\$47,068.00)	\$41,215.00		\$41,215.00
018	Public School Support	\$22,506.00		\$1,271.00	\$150.00	\$9,025.00	\$14,752.00		\$14,752.00
019	Other Grants	(\$86,551.00)		\$145,383.00	\$15,068.00	\$81,635.00	(\$22,803.00)	\$43,545.00	-\$66,348.00
022	District Agency	\$28,488.00		\$100.00		\$0.00	\$28,588.00		\$28,588.00
024	Employee Benefits Self Insurance	(\$318,349.00)		\$617.00	(\$159,480.00)	(\$62,571.00)	(\$255,161.00)	\$1,864,978.00	-\$2,120,139.00
034	Classroom Facilities Maintenance	\$657,473.00		\$95,031.00	\$12,481.00	\$400,866.00	\$351,638.00	\$40,458.00	\$311,180.00
200	Student Managed Funds	\$6,185.00		\$36.00		\$4,532.00	\$1,689.00		\$1,689.00
300	District Managed Funds	\$21,699.00	\$205,558.00	\$223,699.00	\$32,938.00	\$104,893.00	\$140,505.00	\$6,667.00	\$133,838.00
401	Auxiliary Services	\$55,362.00	\$149,062.00	\$299,655.00	\$10,599.00	\$209,944.00	\$145,073.00	\$216,440.00	-\$71,367.00
	Public School Preschool	\$2,830.00	·	\$10,729.00	\$318.00	\$36,188.00	(\$22,629.00)	\$503.00	-\$23,132.00
440	Entry Year Programs	\$183.00		\$0.00		\$0.00	\$183.00		\$183.00
451	OneNet (Data Communication)	\$8.00		\$4,500.00		\$0.00	\$4,508.00		\$4,508.00
452	Schoolnet Professional Development	\$9.00		\$0.00		\$0.00	\$9.00		\$9.00
461	Vocational Education Enhancements	\$3,199.00		\$0.00		\$0.00	\$3,199.00		\$3,199.00
463	Alternative Schools	\$334.00		\$0.00		\$0.00	\$334.00		\$334.00
467	Student Wellness and Success	\$369,593.00		\$618,925.00	\$55,596.00	\$270,640.00	\$717,878.00	\$2,634.00	\$715,244.00
499	Miscellaneous State Grants	\$3,461.00		\$0.00	\$68,569.00	\$68,569.00	(\$65,108.00)		-\$65,108.00
506	Race to the Top	\$604.00		\$0.00		\$0.00	\$604.00		\$604.00
507	ESSER	\$0.00		\$0.00	\$36,164.00	\$726,411.00	(\$726,411.00)	\$301,262.00	-\$1,027,673.00
	21st Century College Now	\$0.00		\$0.00		\$0.00	\$0.00		\$0.00
510	Corona Relief Fund (CRF)	\$0.00		\$0.00	\$178,606.00	\$178,606.00	(\$178,606.00)	\$38,702.00	-\$217,308.00
516	IDEA-B	\$5,799.00	\$82,154.00	\$84,030.00	\$25,764.00	\$339,880.00	(\$250,051.00)	\$827,076.00	-\$1,077,127.00
533	Title IID Technology	\$76.00	·	\$0.00	·	\$0.00	\$76.00		\$76.00
	Title I - School Improvement Part A	\$0.00	\$0.00	\$6,916.00		\$6,915.00	\$1.00		\$1.00
572	Title I - Disadvantaged Children	(\$415,065.00)	\$280,120.00	\$524,336.00	\$89,366.00	\$637,430.00	(\$528,159.00)	\$360,268.00	-\$888,427.00
	Title V	\$2,074.00		\$0.00		\$0.00	\$2,074.00		\$2,074.00
	Drug Free School	\$7,777.00		\$0.00		\$0.00	\$7,777.00		\$7,777.00
	Preschool Handicap	\$0.00		\$0.00	\$2,272.00	\$12,139.00	(\$12,139.00)	\$182.00	-\$12,321.00
	Title II-A - Improving Teacher Quality	\$9,468.00	\$40,062.00	\$57,121.00	\$12,100.00	\$126,621.00	(\$60,032.00)	\$10,252.00	-\$70,284.00
	Miscellaneous Federal Grants	\$1,993.00	\$20,798.00	\$34,748.00	\$4,326.00	\$44,180.00	(\$7,439.00)	\$18,311.00	-\$25,750.00
	Grand Totals (ALL Funds)	\$9,104,067.00	\$3,274,932.00	\$24,266,929.00	\$4,239,310.00	\$23,525,109.00	\$9,845,887.00	\$7,085,035.00	\$2,760,852.00



Record of Advances for 2019/2020 Returned 2020/2021



	INITIAL	A D V A	NCEINF	ORMATION	J	ADVANC	E RETURN
Date Approved	Board Resolution	FROM Fund	TO Fund	Fund Name	Amount	Date Returned	Amount
6/15/2020	2020-25	001	14	Rotary Fund	\$50,000.00	8/24/2020	\$50,000.00
6/15/2020	2020-25	001	439-9020	Public School Preschool	\$9,000.00	8/24/2020	\$9,000.00
6/15/2020	2020-25	001	516-9020	IDEA Part B	\$185,000.00	9/30/2020	\$185,000.00
6/15/2020	2020-25	001	590-9019	Title II-A	\$58,500.00	8/24/2020	\$58,500.00
TOTAL Advan	ces for 2019-20	020			\$302,500.00		\$302,500.00
Advances (	Dutstanding		\$0.00				



# Approved Grant Funds for 2020/2021



Fund	Description	Authorized Amount	Monthly Amount Received	Amount Received Fiscal-To-Date
	<u>Intermediatte Grants</u>			
019/914G	Closing the Achievement Gap	\$0.00	\$0.00	\$53,885.00
	Total Intermediatte Grants	\$0.00	\$0.00	\$0.00
	<u>State Grants</u>			
439/9021	Public School Preschool	\$80,000.00	\$0.00	\$0.00
451/9021	Data Communications	\$0.00	\$0.00	\$4,500.00
499/921B	School Bus Purchase	\$68,569.00	\$0.00	\$0.00
	Total State Grants	\$148,569.00	\$0.00	\$58,385.00
	<u>Federal Grants</u>			
507/9021	ESSER	\$1,286,359.00	\$0.00	\$0.00
510/9021	Corona Relief Grant	\$178,607.00	\$0.00	\$0.00
516/9021	IDEA-B Special Education	\$1,052,891.00	\$82,154.00	\$82,154.00
516/921R	IDEA-B Resoration	\$0.00	\$0.00	\$0.00
516/921L	IDEA Early Literacy SSIP	\$14,800.00	\$0.00	\$0.00
536/9021	Title I Non Competitive School Imp.	\$44,492.00	\$0.00	\$0.00
572/9021	Title I	\$2,052,992.00	\$280,120.00	\$280,120.00
587/9021	Preschool Special Education	\$18,750.00	\$0.00	\$0.00
587/921P	IDEA Early Childhood Special Education	\$0.00	\$0.00	\$0.00
590/9021	Title II-A Improving Teacher Quality	\$250,744.00	\$40,062.00	\$40,062.00
599/9021	Title IV-A Student Supp/Academic Enrich	\$134,888.00	\$20,798.00	\$20,798.00
	Total Federal Grants	\$3,569,557.00	\$423,134.00	\$423,134.00

Garfield Heig	ghts City School	S		
GARFIELD HEIGHTS	conciliation er 30, 2020		5	
FINSUM Balance				\$9,845,887.00
Bank Balance:Key Bnk - Property Tax/Foundation Receipts\$PNC - General\$JP MorganChase - Payroll\$	126,367.00	\$	4,416,542.00	
<b>Investments:</b> STAR Ohio Red Tree PNC-Sweep Citizens-Sweep	3,033,420.00 2,412,312.00 2.00 175,431.00			
<b>Change Fund:</b> HS School Store HS Library	50.00 50.00	\$	5,621,165.00	
High School Athletics	1,050.00	\$	1,150.00	
Less: Outstanding Checks-PNC Bank (General Fund)			(192,970.00)	
Adjustments In Transits			0.00 0.00	
Bank Balance Variance				\$    9,845,887.00 \$         -



### Investment Report November 30, 2020



	INIVESTMENT				MADVET	VIELD	
FINANCIAL INSTITUTION	INVESTMENT TYPE		COST		MARKET VALUE	YIELD	MATURITY
Citizens Bank		¢	<u>6,705.22</u>	¢	<u>VALUE</u> 6,705.22	<u>RATE</u> 0.00	<u>DATE</u> N/A
Citizens Bank	Public Super NOW Municipal Money Market	\$ ¢	0,705.22 168,725.78	\$ \$	0,703.22 168,543.52	0.00	N/A N/A
PNC Bank	Business Perf Money Market	\$ ¢	2.30	э \$	2.30	0.00	N/A N/A
Red Tree Investment	-	\$ ¢	2.50 7,588.05	Դ \$	2.30 7,588.05	0.83	N/A N/A
Red Tree Investment	Money Mkt Fund	\$ ¢	7,588.05 99,725.00	Դ \$	100,083.08	0.03	
Red Tree Investment	Agency Note	\$ ¢		Դ \$		0.34	23-May-23 24-Aug-23
Red Tree Investment	Agency Note	\$ ¢	119,955.60 100 873 50	Դ \$	120,036.68	0.20	24-Aug-25 27-Jan-25
Red Tree Investment	Agency Note Agency Note	\$ \$	109,873.50 85,000.00	ֆ	109,821.69 85,055.23	0.50	27-Jan-23 22-Oct-25
Red Tree Investment	Certificate of Deposit		248,850.60	э \$	252,029.08	0.03 2.54	
Red Tree Investment	Certificate of Deposit	\$ ¢	248,850.00 75,000.00	э \$	75,633.75	2.34 1.76	28-May-21 17-Jun-21
Red Tree Investment	-	\$ ¢	-	э \$		3.30	17-Juli-21 15-Nov-21
Red Tree Investment	Certificate of Deposit Certificate of Deposit	\$ ¢	114,827.50 114,942.50	э \$	118,518.19 118,795.46	2.92	31-Jan-22
Red Tree Investment	Certificate of Deposit	\$ ¢	114,942.30 114,885.00	ֆ	118,855.83	2.92 2.94	07-Feb-22
Red Tree Investment	Certificate of Deposit	\$ ¢	114,885.00	Դ \$	118,855.85	2.94	14-Mar-22
Red Tree Investment	-	\$ \$	114,850.50 114,965.50	ֆ		2.65	
Red Tree Investment	Certificate of Deposit Certificate of Deposit	ъ \$	114,905.30 129,805.00	э \$	118,948.18 134,663.88	2.00 2.55	04-Apr-22 31-May-22
Red Tree Investment	Certificate of Deposit	ф \$	129,803.00	پ \$	122,029.95	2.93	13-Mar-23
Red Tree Investment	Certificate of Deposit	ф \$	29,997.00	پ \$	31,868.64	2.91	29-Mar-23
Red Tree Investment	Certificate of Deposit	φ \$	114,770.00	ֆ \$	126,775.08	3.64	05-Dec-23
Red Tree Investment	Certificate of Deposit	φ \$	58,941.00	φ \$	64,005.50	2.89	10-Apr-24
Red Tree Investment	Certificate of Deposit	φ \$	114,655.00	φ \$	124,762.92	2.87	13-Jun-24
Red Tree Investment	Commercial Paper	φ \$	99,678.69	\$	99,943.00	0.43	05-Mar-21
Red Tree Investment	Commercial Paper	φ \$	99,761.67	φ \$	99,906.00	0.33	27-Apr-21
Red Tree Investment	Commercial Paper	φ \$	99,827.50	φ \$	99,900.00 99,865.00	0.33	22-Jun-21
Red Tree Investment	Commercial Paper	φ \$	114,820.89	φ \$	114,844.75	0.23	22-Jun-21 22-Jun-21
Red Tree Investment	Commercial Paper	φ \$	114,793.00	φ \$	114,821.75	0.21	12-Jul-21
Red Tree Investment	Accrued Interest	Ψ \$	-	\$	7,531.32	0.24	12-Jui-21
STAROhio	State Pool	Ψ	\$3,033,419.67	Ψ	\$3,033,419.67	0.14	N/A
517 IKOIIIO	State 1 001		ψ5,055,417.07		ψ5,055,417.07	0.14	1 1/2 1
<b>Total Invest</b>	ment Amount	\$	5,621,165.22	\$	5,694,061.70		
			Monthly		FYTD 2021		
			Interest		Interest		
	General Fund	\$	5,020.00	\$	24,282.00		
	Food Service		108.00	\$	1,220.00		
	Auxiliary Services-Trinity		-	\$	61.00		
	Auxiliary Services-St. Benedict		13.00	\$	67.00		
	Blaugrund Scholarship		12.00	\$	84.00		
	- · ·	\$	5,153.00	\$	25,714.00		

			Garfie	eld Heights Cit	y Schools				
	November 30, 2020	I		GARFIELD HEIGHTS City Schools		Аррі	ropriation Sum	nmary	I
Fund		Permanent Appropriation	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001	General Fund	\$46,860,210.00	\$717,370.00	\$47,577,580.00	\$19,603,349.00	\$3,730,361.00	\$2,503,150.00	25,471,081.00	46.46%
002	Bond Retirement	\$3,674,894.00	\$0.00	3,674,894.00	\$22,928.00	\$0.00	\$0.00	3,651,966.00	0.62%
003	Permanent Improvement	\$197,000.00	\$0.00	197,000.00	\$160,059.00	\$0.00	\$40,978.00	(4,037.00)	102.05%
004	Building Fund	\$95,000.00	\$57,221.00	152,221.00	\$137,037.00	\$14,592.00	\$121,591.00	(106,407.00)	0.00%
006	Food Service	\$1,850,000.00	\$14,150.00	1,864,150.00	\$416,464.00	\$96,621.00	\$685,161.00	762,525.00	59.10%
	Special Trust	\$2,500.00	\$8,000.00	10,500.00	\$6,000.00	\$0.00	\$2,000.00	2,500.00	76.19%
800	Edowment Trust	\$500.00	\$0.00	500.00	\$1,000.00	\$0.00	\$500.00	(1,000.00)	300.00%
009	Uniform Supplies	\$40,000.00	\$0.00	40,000.00	\$29,437.00	\$12,899.00	\$377.00	10,186.00	74.54%
014	Rotary - Internal Services	\$75,000.00	\$5,563.00	80,563.00	(\$47,068.00)	\$0.00	\$0.00	127,631.00	-58.42%
018	Public School Support	\$17,000.00	\$0.00	17,000.00	\$9,025.00	\$150.00	\$0.00	7,975.00	53.09%
019	Other Grants	\$188,646.00	\$15,186.00	203,832.00	\$81,635.00	\$15,068.00	\$43,545.00	78,652.00	61.41%
022	District Agency	\$10,000.00	\$360.00	10,360.00	\$0.00	\$0.00	\$0.00	10,360.00	0.00%
024	Employee Benefits	\$350,000.00	\$48,971.00	398,971.00	(\$62,571.00)	(\$159,480.00)	\$1,864,978.00	(1,403,436.00)	0.00%
034	Classroom Facilities Maintenance	\$584,800.00	\$42,554.00	627,354.00	\$400,866.00	\$12,481.00	\$40,458.00	186,030.00	0.00%
200	Student Managed Funds	\$28,000.00	\$0.00	28,000.00	\$4,532.00	\$0.00	\$0.00	23,468.00	16.19%
300	District Managed Funds	\$163,500.00	\$4,172.00	167,672.00	\$104,893.00	\$32,938.00	\$6,667.00	56,112.00	66.53%
401	Auxiliary Services	\$468,811.00	\$56,112.00	524,923.00	\$209,944.00	\$10,599.00	\$216,440.00	98,539.00	81.23%
439	Public School Preschool	\$82,747.00	\$83.00	82,830.00	\$36,188.00	\$318.00	\$503.00	46,139.00	44.30%
451	OneNet (Data Communication)	\$9,000.00	\$0.00	9,000.00	\$0.00	\$0.00	\$0.00	9,000.00	0.00%
467	Student Wellness and Success	\$1,607,443.00	\$0.00	1,607,443.00	\$270,640.00	\$55,596.00	\$2,634.00	1,334,169.00	17.00%
499	Miscellaneous State Grants	\$68,469.00	\$0.00	68,469.00	\$68,569.00	\$68,569.00	\$0.00	(100.00)	100.15%
507	ESSER	\$1,492,079.00	\$0.00	1,492,079.00	\$726,411.00	\$36,164.00	\$301,262.00	464,406.00	68.88%
509	21st Century College Now	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	#DIV/0!
510	Corona Relief Fund (CRF)	\$234,347.00	\$0.00	234,347.00	\$178,606.00	\$178,606.00	\$38,702.00	17,039.00	92.73%
516	IDEA-B	\$1,324,018.00	\$59,479.00	1,383,497.00	\$339,880.00	\$25,764.00	\$827,076.00	216,541.00	84.35%
536	Title I - School Improvement Part A	\$0.00	\$6,916.00	6,916.00	\$6,915.00	\$0.00	\$0.00	1.00	99.99%
572	Title I - Disadvantaged Children	\$2,559,643.00	\$309,282.00	2,868,925.00	\$637,430.00	\$89,366.00	\$360,268.00	1,871,227.00	34.78%
587	Preschool Handicap	\$18,750.00	\$48.00	18,798.00	\$12,139.00	\$2,272.00	\$182.00	6,477.00	65.54%
590	Title II-A - Improving Teacher Quality	\$520,217.00	\$18,259.00	538,476.00	\$126,621.00	\$12,100.00	\$10,252.00	401,603.00	25.429
599	Miscellaneous Federal Grants	\$224,191.00	\$30,541.00	254,732.00	\$44,180.00	\$4,326.00	\$18,311.00	192,241.00	24.53%
Totals		\$62,746,765.00	\$1,394,267.00	\$64,141,032.00	\$23,525,109.00	\$4,239,310.00	\$7,085,035.00	\$33,530,888.00	47.72%



### Check Register for Checks > \$5,000 November 2020



Vendor	Amount	Fund	Description
N E O R S D	9,696.91	001	MONTHLY SEWER FEES
SYNCB/AMAZON	15,398.88	019	PRESCHOOL UPL PANDEMIC SUPPLIES
PISANICK, PARTNERS, INC.	5,695.00	006	FOOD SERVICE CONSULTANT FEE
PETERS,KALAIL & MARKAKIS	5,385.49	001	LEGAL FEES PROPERTY VALUE APPEALS
PRESTWICK HOUSE, INC.	10,072.52	009	ENGLISH INSTRUCTIONAL RESALE SUPPLIES
ZENITH SYSTEMS, LLC	9,650.00	034	REPLACED FAILED OUTDOOR CAMERAS
SUBURBAN HEALTH CONSORTIUM	498,525.45	024	HEALTH INSURANCE PREMIUM
MARTIN PUBLIC SEATING, LLC	14,591.85	004	TRANSPORTATION CENTER FURNITURE
DE LANGE LANDEN PUBLIC	6,458.69	001	TRANSFORMER LEASE PAYMENT
CARDINAL BUS SALES	92,400.00	499/001	84 PASSENGER SCHOOL BUS
EDUCATIONAL SERVICE CENTER	41,898.49	001	ELL TUTOR/INTERPRETER/CURRICULUM CONSULT
GARDINER SERVICE COMPANY	189,715.40	507	PLASMA IONIZATION PAYMENT
GORDON FOOD SERVICE	16,430.91	006	FOOD
THE ILLUMINATING COMPANY	74,779.32	001	ELECTRICITY MONTHLY PAYMENT
AT&T	32,000.00	001	SETTLEMENT AGREEMENT
JAMES G. ZUPKA, C.P.A., INC.	5,328.00	001	GAAP CONVERSION FEE
ABA OUTREACH SERVICES	6,825.50	516	BEHAVIOR SPECIALIST SERVICES
EDUCATIONAL SERVICE CENTER	74,255.85	001	ELL TUTOR/INTERPRETER/CURRICULUM CONSULT
McKEON EDUCATION GROUP, INC.	8,525.00	401	NON-PUBLIC COUNSELOR SERVICES
OHIO SCHOOL BOARDS ASSOCIATION	5,800.00	001	BOARD DOCS
WORKS INTERNATIONAL INC.	10,755.00	001	EMPLOYEE SAFE PROGRAM ANNUAL FEE
RUFF NEON SIGNS & LIGHTING	14,297.00	300	HS GYM SCOREBOARD REPLACEMENT
DAMON INDUSTRIES, INC.	5,149.49	001	MAINTENANCE/BLDG CLEANING SUPPLIES
STAR THERAPY & SALES CORP.	26,841.75	001	OT/PT THERAPY SERVICES
OHIO DEPARTMENT OF JOB AND	5,034.08	001	UNEMPLOYMENT CHARGES
NAVIANCE, INC.	12,949.98	001	CAREER SOFTWARE HS
JP MORGAN CHASE	1,043,200.18	VARIOUS	NOVEMBER #1 PAYROLL
JP MORGAN CHASE	1,027,921.36	VARIOUS	NOVEMBER #2 PAYROLL

				Garfie	eld Heigh	ts City Scł	nools				
GARFIELD GARFIELD HEIG HTS City Schools				Legal Fe	es Analys	sis Report	t - FY21			66	
	General	COVID-!9 Issues	BOR/BTA	GHTA	OAPSE	Special Ed	Personnel	Cell Tower	Lighting Transpt Project	Lease- Purchase/ AIF	Totals
July	_	-	-	-	-	_	-	-	-	_	_
August	1,917	9,183	7,905	182	-	-	2,727	-	-	_	21,914
September	317	6,388	2,211	1,332	-	-	-	-	-	-	10,248
October	1,924	-	-	-	-	-	-	-	-	-	1,924
November	67	-	5,385	-	-	-	-	-	-	-	5,452
December											-
January											-
February											-
March											-
April											-
Мау											-
June											-
TOTALS	\$4,225	\$15,571	\$15,501	\$1,514	\$0	\$0	\$2,727	\$0	\$0	\$0	\$39,538

### **RESOLUTION NO. 2020-45**

WHEREAS, the Board had entered into a contract with Christopher G. Hanke ("Mr. Hanke") as its Superintendent effective August 7, 2019, and ending July 31, 2022, ("Contract"); and

WHEREAS, the Board recently evaluated Mr. Hanke's performance during the 2019-2020 school year and determined he satisfactorily performed his duties; and

WHEREAS, Article VIII titled *Annual Base Salary & Benefits* of Mr. Hanke's Contract recognizes the Board has discretion to increase Mr. Hanke's annual base salary based on satisfactory performance of duties; and

WHEREAS, the Board desires to increase the annual base salary of Mr. Hanke based upon his satisfactory performance of duties during the 2019-2020 school year.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Garfield Heights City Schools, County of Cuyahoga, State of Ohio, that:

**Section 1:** The Board recently evaluated Mr. Hanke's performance during the 2019-2020 school year and determined he satisfactorily performed his duties.

**Section 2:** The Board exercises its discretion under Article VIII titled *Annual Base Salary & Benefits* and resolves to increase Mr. Hanke's annual base salary effective August 1, 2020, to One Hundred Twenty-Seven Thousand and Five Hundred Dollars (\$127,500.00), which reflects a 2% increase.

**Section 3**: It is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings in compliance with all legal requirements, including R.C. §121.22 Exhibit

### **RESOLUTION NO. 2020-46**

WHEREAS, the Board had entered into a contract with Allen D. Sluka ("Mr. Sluka") as its Treasurer/Director of Business Services effective August 1, 2019, and ending July 31, 2024, ("Contract"); and

WHEREAS, the Board recently evaluated Mr. Sluka's performance during the 2019-2020 school year and determined he satisfactorily performed his duties; and

WHEREAS, Article VIII titled *Annual Base Salary & Benefits* of Mr. Sluka's Contract recognizes the Board has discretion to increase Mr. Sluka's annual base salary based on satisfactory performance of duties; and

WHEREAS, the Board desires to increase the annual base salary of Mr. Sluka based upon his satisfactory performance of duties during the 2019-2020 school year.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Garfield Heights City Schools, County of Cuyahoga, State of Ohio, that:

**Section 1:** The Board recently evaluated Mr. Sluka's performance during the 2019-2020 school year and determined he satisfactorily performed his duties.

**Section 2:** The Board exercises its discretion under Article VIII titled *Annual Base Salary & Benefits* and resolves to increase Mr. Sluka's annual base salary effective August 1, 2020, to One Hundred Fifty Six Thousand and Five Hundred Nineteen Dollars (\$156,519), which reflects a 2% increase.

**Section 3**: It is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings in compliance with all legal requirements, including R.C. §121.22 Exhibit

BOE: 12/21/20 Exhibit: D Page 1 of 1

### Employee Leaves

Last	First	Bldg	Туре	Date Out	Date Back	Notes
Angello	Carolyn	EW	Intermittent Medical LOA	12/09/20	12/08/21	Intermittent Medical LOA (FMLA)
Arnold	Danielle	EW	Intermittent Medical LOA	12/04/20	12/03/21	Intermittent Medical LOA for Family Member (FMLA)
Baxter	Chelsi	ML	Maternity LOA	01/14/21	03/15/21	Maternity LOA (FMLA)
Buttolph	Kelli	ML	Medical LOA	12/08/21	March, 2021	Medical LOA (FMLA)
Maki	Alyssa	MS	Maternity LOA	12/15/20	02/08/21	Maternity LOA
Nenadovich	Laurie	MS	Medical LOA	12/22/20	01/25/21	Medical LOA (FMLA)
Rathge	Brittany	MS	Maternity LOA	02/17/21	05/24/21	Maternity LOA

### BOARD OF EDUCATION OF THE GARFIELD HEIGHTS CITY SCHOOL DISTRICT RESOLUTION

The Garfield Heights City School District Board of Education ("the Board") met in Regular session on the 21<sup>st</sup> day of December, 2020, with the following members present:

\_\_\_\_ moved for the adoption of the following Resolution:

### **RESOLUTION # 2020-44**

### A RESOLUTION OF THE BOARD TO CARRY OUT BOARD MEETINGS VIA ELECTRONIC MEANS DURING THE COVID-19 STATE OF EMERGENCY

**WHEREAS,** on March 9, 2020 the Governor of the State of Ohio issued Executive Order 2020-01D (the "Order"), declaring a state of emergency to protect the well-being of the citizens of the Ohio from the dangerous effects of COVID-19; and

WHEREAS, subsequent to issuance of the Order, the legislature put in place uncodified emergency provisions via passage of Ohio House Bill (HB) 197 ("HB 197") providing public bodies the authority to hold and attend meetings by means of teleconference, video conference, or any other similar electronic technology ("electronic means") in lieu of carrying out such meetings in person; and

**WHEREAS**, HB 197 provides public bodies the authority to carry out meetings by such electronic means during the period of the emergency declared by the Order issued March 9, 2020, but not beyond December 1, 2020, if the period of the emergency continues beyond that date; and

**WHEREAS**, HB 197 provides that board members attending meetings by electronic means are considered present as if they were attending in person, are permitted to vote, are counted for quorum, and any public action taken by such electronic means under such emergency provisions has the same effect as if it were taken in an open meeting of the public body; and

**WHEREAS**, the Ohio legislature extended HB 197's virtual meeting authority for public bodies through July 1, 2021 by passing Ohio House Bill 404 ("HB 404"), which was signed by the Ohio Governor and became immediately effective on November 22, 2020; and

**WHEREAS,** the important governance functions and public business of public bodies still must continue even in the exigent circumstances created by the COVID-19 outbreak; and

**WHEREAS**, the Board, in an effort to continue the important public business of the public body while still safeguarding the health and well-being of the all members of the school district community, wishes to avail itself of the opportunity to hold and attend meetings by electronic means in order to carry out such important governance functions and public business in compliance with HB 404 and any subsequent legislation and all other requirements set forth by Ohio's Open Meetings Act ("OMA") that are not in conflict with the provisions of HB 404 or subsequent legislation; and

WHEREAS, pursuant to Board policy BFF, Suspension of Policies, Ohio Revised Code (RC) 3313.20 and HB 197/404 and any subsequent legislation, and due to challenges created by the necessity to carry out such meetings by electronic means, the Board wishes to temporarily suspend its policy BDDH, Public Participation at Board Meetings (Also KD), relevant provisions of its policy BDDF, Voting Method with regard to in-person voting requirements, with regard to being physically present requirements, and any and all other provisions of Board policies and procedures that are in conflict with the provisions of HB 404 and any subsequent legislation for the duration of the applicability of the emergency provisions and to the extent that the Board determines to avail itself, as a public body, of the ability to conduct official public meetings via electronic means in accordance with provisions of HB 404 or subsequent legislation; and

**WHEREAS**, the Board strongly agrees with and abides by the standards set forth by OMA, including such emergency provisions as set forth by HB 404 and any subsequent legislation, and endeavors to fully comply with its requirements to the extent possible in light of the exigent public health and safety circumstances created by the COVID-19 epidemic through compliance with OMA provisions not in conflict with the provisions of HB 404 and any subsequent legislation.

**NOW, THEREFORE, BE IT RESOLVED** that pursuant to Ohio House Bill (HB) 404 ("HB 404") and any subsequent legislation, the District shall carry out its meetings either by a combination of in person attendance (with appropriate social distancing, limitation on the number of in-person attendees, and safety precautions to the extent possible) paired with electronic attendance, or solely by the electronic means set forth in the uncodified emergency provisions for the duration of the declared state of emergency created by the COVID-19 pandemic, for the time period from the date of this official action through but not beyond July 1, 2021 or subsequent extension made by the Ohio Legislature and approved by the Governor.

**BE IT FURTHER RESOLVED**, that the Board hereby suspends its policy BDDH, Public Participation at Board Meetings (Also KD), relevant provisions of its policy BDDF, Voting Method with regard to in-person voting requirements, with regard to being physically present requirements, and any and all other Board policies and procedures in conflict with the provisions of HB 404 and any subsequent legislation for purposes of compliance with Ohio's Open Meetings Act ("OMA") for the duration of the applicability of such emergency provisions provided in HB 404 or subsequent legislation for the conduct of public meetings during the state of emergency.

**BE IT FURTHER RESOLVED**, that the Board President, the Superintendent (or his designee), Chief Operating Officer, and/or the Treasurer are authorized and directed to take all other such actions as are necessary or appropriate to accomplish the objectives of this Resolution.

**BE IT FURTHER RESOLVED,** that it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an electronic meeting of this Board in full compliance with the provisions of HB 404, and that all deliberations of this Board and any of its committees that resulted in such formal action took place in a meeting open to the public by electronic means or in executive session as permitted by Ohio law.

**BE IT FURTHER RESOLVED,** that this Resolution shall take effect and be in force from and after the earliest period allowed by law.

Upon roll call, the vote resulted as follows:

**ADOPTED** by the Garfield Heights City School District Board of Education this 21<sup>st</sup> day of December, 2020.

\_\_\_\_\_

### **CERTIFICATION OF TREASURER**

I, Allen D. Sluka, Treasurer/CFO of the Board of Education of the Garfield Heights City School District, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by said Board of Education at its meeting on December 21, 2020.

> Treasurer Garfield Heights City School District Board of Education

\_\_\_\_\_